

PRESIDENCY COLLEGE

VILLAGE-KONISI, SIHALA ROAD, PO-SUNADAI, KONISI, BERHAMPUR, DIST- GANJAM, ODISHA, Pin.-0680-2221490,
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Dtd. – 15-07-2023

GRIEVENCE REDRESSAL CELL

The function of the cell is to look into the complaints lodged by any student/employee, and judge its merit. The Grievance cell is also empowered to look into matters of harassment. Anyone with a genuine grievance may approach the department members in person, or in consultation with the officer in-charge "Grievance Redressal Cell". In case the person is unwilling to appear in self, grievances may be dropped in writing at the suggestion box of the Grievance Cell at Administrative Block. Grievances may also be sent through e-mail to the officer in-charge of the Cell.

Objective:

A Grievance Cell should be constituted for the redressal of the problems reported by the Students/employees of the Institute with the following objectives:

- Upholding the dignity of the Institute by ensuring strife free atmosphere in the Institute through promoting cordial Student-Student relationship and Student-teacher relationship etc.
- Encouraging the Students/employees to express their grievances / problems freely and frankly, without any fear of being victimized.
- Advising Students/employees of the Institute to respect the right and dignity of one another and show utmost restraint and patience whenever any occasion of rift arises.
- Advising all staff to be affectionate to the Students and not behave in a vindictive manner towards any of them for any reason.
- Ragging in any form is strictly prohibited in and outside the institution. Any violation of ragging and disciplinary rules should be urgently brought to the notice of the Director.

Functions:

- The cases will be attended promptly on receipt of written grievances from the students/employees
- The cell formally will review all cases and will prepare statistical reports about the number of cases received
- The cell will give report to the authority about the cases attended to and the number of pending cases, if any, which require direction and guidance from the higher authorities.

Procedure for lodging complaint:

- The students/employees may feel free to put up a grievance in writing and drop it in boxes
- The Grievance Cell will act upon those cases which have been forwarded along with the necessary documents.
- The Grievance Cell will assure that the grievance has been properly solved in a stipulated time limit provided by the cell.

Constitution of Grievance Redressal Cell:				
Sr. No.	Name & Designation	Position	Contact number	Mail.Id
1.	Mr. Rajeswar Jena Professor	Chairperson	9438430230	Rajesh.presidency@gmail.com
2.	Mrs Diptimayee Tripathy Asso. Professor	Vice Chairperson	7537844677	Dipti.presidency@gmail.com
3.	Ms. Susri Sheetal Mahapatra Asst. Professor	Member	7008436503	Susri.presidency@gmail.com
4.	Ms.Reshma Kumari Behera Asst. Professor	Member	9078522239	Reshma.presidency@gmail.com
5.	Ms. Minakhi Sahoo Asst Professor	Member	7751054774	Minakhisahoo.presidency@gmail.com
6.	Mrs. Geetanjali Panda Asst. Professor	Member	7008608398	geeta.presidency@gmail.com
7.	Mrs. Sushmita Behera Asst. Professor	Member	7978139808	sushmitabehera.presidency@gmail.com
8.	Mr.Alok Kumar Das Asst. Professor	Member	8117037722	alokkudas.presidency@gmail.com
9.	Mr. Aditya Kumar Patnaik Asst. Professor	Member	7978328984	Aditya.presidency@gmail.com



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